



BUSINESS ACCOUNT DOCUMENTATION REQUIREMENTS

(Original Documents Must Be Provided)

Corporations

- ☐ Filing Receipt
- ☐ Certificate of Incorporation
- ☐ Certificate of Assumed Name (If Applicable)
- ☐ Proof of Tax ID Number
- ☐ 501C3 (If Not For Profit)
- ☐ Bethpage Corporate Resolutions Form
- ☐ Bethpage Business Account Signature Card
- ☐ Driver's License for all Business Signers

LLC/PLLC

- ☐ Filing Receipt
- ☐ Articles of Organization
- ☐ Certificate of Assumed Name (If Applicable)
- ☐ Proof of Tax ID Number
- ☐ Bethpage LLC Resolutions Form
- ☐ Operating Agreement (2 or more owners)
- ☐ Bethpage Business Account Signature Card
- ☐ Driver's License for all Business Signers

LP/LLP

- ☐ Filing Receipt
- ☐ Certificate of Limited Partnership (LP) or Limited Liability Partnership (LLP)
- ☐ Limited Partnership (LP) or Limited Liability Partnership (LLP) Agreement (If Applicable)
- ☐ Certificate of Assumed Name (If Applicable)
- ☐ Proof of Tax ID Number
- ☐ Bethpage Partnership Resolutions Form
- ☐ Bethpage Business Account Signature Card
- ☐ Driver's License for all Business Signers

General Partnership

- ☐ Business Certificate for Partners
- ☐ Proof of Tax ID Number
- ☐ Partnership Agreement
- ☐ Bethpage Partnership Resolutions Form
- ☐ Bethpage Business Account Signature Card
- ☐ Driver's License for all Business Signers

Sole Proprietorship

- ☐ Business Certificate
- ☐ Social Security Number or Proof of Tax ID Number
- ☐ Bethpage Sole Proprietorship Resolutions Form
- ☐ Bethpage Business Account Signature Card
- ☐ Driver's License for Business Signer

Unincorporated Association or Organization

- ☐ Social Security Number or Proof of Tax ID Number
- ☐ Bethpage Business Account Signature Card
- ☐ Bethpage Unincorporated Association or Organization Resolutions Form
- ☐ Driver's License for all Business Signers